

# International Pole Sports Federation

## Artistic Aerial Championships *Aerial Hoop Scoring System 2020 / 2021*



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## Introduction

The IPSF Artistic system is broken down into four parts, namely Choreography, Degree of difficulty, Execution and Presentation. Performers will be judged in all four sections. The final score is a combination of all 4 parts and the performer with the highest score will be the winner. It is important that an athlete incorporates all sections into their routine to be awarded the most points. The minimum overall score a performer can be awarded is zero and the highest score is 100. Up to 40 points are awarded for difficulty and execution, with up to 60 points awarded for performance. There are no compulsory elements, and higher points are awarded for performance skills over technical skills.

Please note all IPSF judges are highly trained in the IPSF Aerial Hoop Artistic Scoring System; however, be advised that due to the nature of an artistic performance, subjectivity cannot be totally eliminated. The judges' scores are final.

## Divisions

- Amateur
- Semi-Professional
- Professional

## Categories

- Junior (14 – 17)
- Senior Men (18 - 39)
- Senior Women (18 - 39)
- Masters 40+ (may be gender split)
- Doubles 18+

Listed below is a short summary of what judges will be looking for. A detailed layout of all four sections is in this document to enable performers to put together a successful performance.

## Choreography

- To perform a visually effective performance.
- To be creative with combinations.
- To perform with fluidity.
- To perform with rhythm and incorporate the movement to music.
- To have a theme or association with a song.
- To be original on, off, and around the Hoop.
- Perform with proper body alignment and engagement (no micro-bends at the knee, 'loose' ankles etc.)

## Execution

- To control movement effectively.
- To execute technical skills to the highest level.
- To present lines and body placement effectively.

## Presentation

- To perform with energy.
- To perform with ease and effortlessness.
- To perform with confidence.
- To draw in the crowd and judges to the performance.

Please see Rules and Regulations for guidance on music, hair, makeup, costume and grip aids.

Note: Performers will be penalised for not adhering to the IPSF rules, regulations and the Ethical Code of Conduct. These penalties may be given before, during, or after a performance, and may even be deducted after the completion of the competition if deemed necessary, which may affect final ranking.

# CHOREOGRAPHY

A maximum of 40 points can be awarded for choreography. This section judges 8 areas, namely:

- Visual Effectiveness
- Creative Combinations
- Creative Interpretation
- Flow
- Musical Interpretation
- Storytelling
- Theme
- Originality

The judges will look for choreography that is performed with ease and grace, and creatively on and off the hoop. This section is broken down into the following areas:

## VISUAL EFFECTIVENESS

**Definition:** If a performance has visual effectiveness, it means that the performance has the capability of communicating the essence of your performance effectively.

What the judges are looking for:

- Intriguing to watch
- Flowing
- Entertaining
- Emotional connection with the audience
- Lights, music, costume, choreography and skill combined
- The whole package

MAXIMUM POINTS AWARDED - 5pt

## CREATIVE COMBINATIONS

**Definition - Creative:** The creation of stage and / or hoop work with the use of imaginative and original ideas.

**Definition - Combinations:** To combine two or more movements together seamlessly to create flowing sequences on all three levels of the hoop: under the low bar, on the low bar, and the high bar. This includes dance, floor and all hoop movements.

What the judges are looking for:

- Combinations both on all three levels of the hoop and off the hoop that are different, interesting or original.
- Combinations that have been creatively choreographed to the music.

MAXIMUM POINTS AWARDED - 5pt

## CREATIVE INTERPRETATION

**Definition - Creative:** The creation of stage and / or hoop work with the use of imaginative and original ideas.

**Definition - Interpretation:** The ability to explain the meaning of something.

What the judges are looking for:

- The ability to translate the theme.
- The ability to display or communicate a message, feeling, idea, or story in an original way.

MAXIMUM POINTS AWARDED - 5pt

## **FLOW**

**Definition:** The grace of a performer's movement or dance. Flow is also usually called as being continuous, which would mean that the stream or momentum of movement does not stop. A good dancer has flow in their movement and gives the impression that it is effortless.

What the judges are looking for:

- Seamless transitions between steps.
- Seamless transitions between stage movements.
- Seamless transitions between hoop levels.
- Seamless transition in all hoop movements.
- The control of flow.
- How flow is used to reflect the music.

MAXIMUM POINTS AWARDED - 5pt

## **MUSICAL INTERPRETATION**

**Definition:** Musical interpretation is the interaction between music, movement and creativity. Musicality in dance has two main components, namely **Receptivity** and **Creativity**.

**Musical Receptivity** is the ability to receive, comprehend, be sensitive to, and have a working knowledge of musical concepts such as rhythm, tempo, phrasing and mood.

**Musical Creativity** (or musical artistry) is the ability to connect with accompanying music, interpret it, or phrase and add movement dynamics that relate to music even in the absence of accompaniment, in a way that is unique and interesting.

Musicality in dance then might thus be considered the measure or degree to which a dancer is receptive and creative in their translation or rendering of music through movement. It is a key ingredient in a dancer's display of artistry.

What the judges are looking for:

- Interpretation of the music through movement.
- Interpretation of the music through costume.
- Interpretation of the music through the use of a prop (if one is used).

MAXIMUM POINTS AWARDED - 5pt

## **STORYTELLING**

**Definition - Storytelling:** The activity of telling stories – conveying a message or meaning.

What the judges are looking for:

- Was the story clear and focussed?
- Was the story engaging throughout performance?

MAXIMUM POINTS AWARDED - 5pt

## **THEME**

**Definition:** A unifying or dominant idea that is a recurrent element in artistic work. A theme should marry music, costume, choreography and movement together so that the concept can be understood by the audience.

What the judges are looking for:

- A clear connection between music and choreography.
- A visual communication of the theme throughout the performance.

MAXIMUM POINTS AWARDED - 5pt

## **ORIGINALITY**

**Definition:** The creation of stage and / or hoop work with the use of imaginative or original ideas.

What the judges are looking for:

- Originality and / or imagination in the performers' choreography and movement.
- Originality and / or imagination in the performers' tricks, transitions and combinations across all three levels of the hoop.

MAXIMUM POINTS AWARDED - 5pt

## **EXECUTION**

A maximum of 20 points can be awarded for Execution. This section judges 4 areas:

- Stamina & Control
- Balance of Elements
- Technical Skills and Tricks
- Lines and Placement

The judges will look for moves that are performed with a high level of execution and correct alignment. This section is broken down into the following areas:

### **BALANCE OF ELEMENTS**

**Definition - Balance:** having different elements that are equal or correct proportions.

What the judges are looking for:

- The ability to use a variety of elements / tools to tell their story (e.g. floorwork, aerial, dance, acrobatics, and stillness).
- The ability to use costumes, props and the available space on stage to reinforce the theme / message / story.
- Using all 3 levels of the hoop throughout the routine

MAXIMUM POINTS AWARDED - 5pt

### **STAMINA & CONTROL**

**Definition - Stamina:** the ability to sustain prolonged physical effort.

**Definition - Control:** The ability to control your entire body throughout the performance and demonstrating conscious intent in movement at all times.

What the judges are looking for:

- Control of the limbs.
- Balance within all movements.
- The control of all movement so that choreography is cleanly performed.

MAXIMUM POINTS AWARDED - 5pt

### **TECHNICAL SKILLS AND TRICKS**

**Definition:** Combining advanced and / or new skills and tricks throughout the entire routine on both floor and all levels of the hoop. Clean execution throughout the performance is required.

What the judges are looking for:

- Body placement on and off the hoop which should be executed with the clean alignment.
- Clean entrance and exit into tricks and combinations.
- Clean transitions between hoop levels and from hoop to floor (and vice versa)
- Clean technique.

MAXIMUM POINTS AWARDED - 5pt



## **LINES AND PLACEMENT**

**Definition - Lines:** A line is a term that describes the outline of a dancer's complete body while performing steps, poses or tricks. When speaking generally about a performer's lines. This means that judges will be looking for the complete look, from toes to top of the head and everything in-between. When looking specifically at the line of the foot, one is looking at the connection and shape between multiple key points of placement for the toes, ankle, shape of the foot and its relation to the calf; the same principle is applied to the line of the legs and arms.

**Definition - Placement:** Placement refers to where the whole body or parts of the body are situated among the hoop levels and off the hoop.

What the judges are looking for:

- Feet being pointed from the ankle through to the toe at all times (except when intentionally flexed).
- No sickling of the feet.
- Arms and legs fully extended and stretched.
- Correct posture in that the chest is lifted, the back is straight, the head is lifted and the shoulders are away from the ears.
- Body placement going in and out of the movement.
- Flow and control of body placement.
- Correct positioning of the body required for the movement being executed.

MAXIMUM POINTS AWARDED - 5pt

## **PRESENTATION**

A maximum of 20 points can be awarded for Presentation. This section judges 4 areas:

- Authenticity
- Energy: performance level
- Stamina: effortless routine
- Projections, poise and confidence

The judges will look for a performance that a high level of confidence, that draws the audience and judges into the performance. The performer must be able to sustain a high level of energy throughout their routine regardless of how fast or the slow the music is.

This section is broken down into the following areas:

### **AUTHENTICITY**

**Definition - Authenticity:** sincere, truly what something is said to be; genuine.

What the judges are looking for:

- Did the performer convey that they felt and believed their story?
- Was the performer committed to every movement and gesture?
- Did the performer make you believe their story?

MAXIMUM POINTS AWARDED - 5pt

### **ENERGY: PERFORMANCE LEVEL**

**Definition:** A dance element that focuses on the weight, texture and flow of a movement; for example float, swing, sudden, smooth, sharp, percussive, vibratory and explosive are all required for a successful performance.

What the judges are looking for:

- The powerful control of movement when the performer is in control of every aspect of their body in relation to the music.
- Balance and variation throughout the performance.
- Consistency in energy levels.

MAXIMUM POINTS AWARDED - 5pt

### **STAMINA: EFFORTLESS ROUTINE**

**Definition:** The ability to make the routine look effortless throughout the performance whilst demonstrating high levels of energy and stamina.

What the judges are looking for:

- Continuous levels of energy throughout.
- That the performer is not tiring at any point in their performance.
- Loss of flow or musicality due to lack of stamina.

MAXIMUM POINTS AWARDED - 5pt

### **PROJECTIONS, POISE AND CONFIDENCE**

**Definition - Projection:** The ability to project the performer's inner feelings and emotion through their performance.

**Definition - Poise:** The ability to stay composed and graceful throughout the performance.

**Definition - Confidence:** The ability to perform with total ease, showing an air of self-assurance in each step they take.

What the judges are looking for:

- The level of confidence is maintained at a high level and does not drop at any point.
- That the performer keeps their composure regardless of any problems that may occur.
- That the performer does not show nerves but remain graceful throughout.

MAXIMUM POINTS AWARDED - 5pt

## **OVERALL PERFORMANCE**

A maximum of 20 points will be awarded for the overall presentation of the performance. This section judges 2 areas:

- Impact and Memorability
- Inspirational

The judges will look for a performance that gives a lasting impression and / or is inspirational in some way. This section is broken down into the following areas:

## **IMPACT AND MEMORABILITY**

**Definition:** A performance that affects or influences the judges, and leaves a positive lasting memory.

What the judges are looking for:

- Thought provoking choreography.
- A performance that is different in a creative, trick, music and/or choreographic way.
- Something that is new or has been adapted in a different way so as to leave a lasting impression

**MAXIMUM POINTS AWARDED - 10pt**

## **INSPIRATIONAL**

**Definition:** A performance that provides creative inspiration.

What the judges are looking for:

- A performance that is influential in some way.
- A performance that leaves a lasting impression on the audience.

**MAXIMUM POINTS AWARDED - 10pt**

## **DEDUCTIONS**

Deductions are given per fault. This section judges 3 areas:

- Slips
- Falls
- Costume Malfunction

The judges deduct for obvious faults.

This section is broken down into the following areas:

### **SLIP**

**Definition:** An obvious slip of the hands or legs, resulting a break of flow of movement.

What the judges are looking for:

- A leg or body slip that causes and break in flow.
- Slips must be obvious. Deductions will not be made for readjustments.

**POINTS DEDUCTED PER TIME - -1pt**

### **FALL**

**Definition:** A definition of a fall is a sudden rapid uncontrolled drop onto the floor. This can be from any position or level on or off the hoop.

What the judges are looking for:

- Where a performer needs to regain their balance by placing their hands on the floor to save themselves.
- Falls must be obvious.

**POINTS DEDUCTED PER TIME - -3pt**

## **COSTUME MALFUNCTION**

**Definition:** A costume malfunction is when a part of the costume accidentally falls down, falls off, or becomes revealing and / or indecent.

What the judges are looking for:

- Costumes that stay fixed.
- No exposure of the genitals.

**POINTS AWARDED PER TIME - -3pt**

## **PROP MALFUNCTION**

**Definition:** A prop malfunction is when a prop malfunctions / breaks on stage

What the judges are looking for:

- Props that function properly
- Props that are easily removed from the stage area

**POINTS AWARDED PER TIME - -1pt**

## **DOUBLES**

Doubles will be evaluated according to the same criteria as above. Doubles performers should be mindful that both performers will be judged in combination according to the criteria.

## **AWARDING POINTS**

In each section (with the exception of deductions), performers will be awarded points based on the overall majority of the performance.

The judging guide is as follows:

0 = Absent	Non-existent, less than 10% of the performance
1 = Poor	Almost non-existent, less than 20% of performance
2 = Fair	A small amount, between 20% -40% of performance
3 = Average	Fair amount, between 40% - 60% of performance
4 = Good	A large amount, between 60% - 80% of performance
5 = Excellent	Over 80% of performance

## **FEEDBACK**

Judges decision is final and no further discussion/feedback will be entered into by the judges or the competition organiser. The result given will be an average of the judges scores, with any Master Judge penalties applied to this average before calculating the final score.

# SCORE CARD:



## SCORE CARD

<b>Performer(s):</b>		<b>Date:</b>	
<b>Country/Region:</b>		<b>Federation:</b>	
<b>Division:</b>	<b>Category:</b>	<b>Judge Name:</b>	
Judging Criteria	Technical Value	Score	Comment
0 = Absent; 1 = Poor; 2 = Fair; 3 = Average; 4 = Good; 5 = Excellent			
<b>CHOREOGRAPHY</b>	<b>MAXIMUM: 40 POINTS</b>		
Visual effectiveness		5	
Creative combinations		5	
Creative interpretation		5	
Flow		5	
Musical interpretation		5	
Storytelling		5	
Theme		5	
Originality		5	
	<b>TOTAL:</b>		
<b>EXECUTION</b>	<b>MAXIMUM: 20 POINTS</b>		
Balance of elements		5	
Stamina & Control		5	
Technical skills - Tricks		5	
Lines & placement		5	
	<b>TOTAL:</b>		
<b>PRESENTATION</b>	<b>MAXIMUM: 20 POINTS</b>		
Authenticity		5	
Energy: performance level		5	
Stamina: effortless routine		5	
Projection, poise & confidence		5	
	<b>TOTAL:</b>		
<b>OVERALL PERFORMANCE</b>	<b>MAXIMUM: 20 POINTS</b>		
Impact and Memorability		10	
Inspirational		10	
	<b>TOTAL:</b>		
<b>DEDUCTIONS</b>	<b>- POINTS</b>		
Slip		-1	
Fall		-3	
Costume malfunction		-3	
Prop malfunction		-1	
Master Judge Penalties			
<b>TOTAL POINTS (100 Possible)</b>	<b>TOTAL:</b>		

## Master Judge Penalties

A performer can get penalties by the decision of the Master Judge during the competition for the following infringements:

Criteria	Limitations	Penalty
Music submitted past given deadline	All music submitted late up to 48 hours before competition date	-1 per day
	Music received within 48 hours of competition date	Disqualification
Music not in accordance with Rules and Regulations	See Rules	-3
Theme / Technical Sheet	Not submitted in the language instructed by the competition organiser (English being the preferred standard language)	-1
	Incorrect sheet: submitted as PDF or not the official sheet is submitted	-1
	Submitted past given deadline between 1 – 5 days late	-1 per day
	Received over 5 days late	Disqualification
	Providing false or inaccurate information about costume / props	Disqualification
Providing false or inaccurate information on the application form	False or inaccurate piece of information provided	-5 per time
	False information about age, division or category	Disqualification
Arriving late to the stage when announced	Up to 60 seconds late	-1
	Athlete doesn't arrive within 1 minute	Disqualification
Performance time	5 seconds or less outside permitted time	-3
	More than 5 seconds outside permitted time	-5
Human props	Exceeding the permitted assistance time: 30 seconds	-5
	Lifting the performer	-5 per time
	Hoop contact by human prop(s)	-5 per time
Disruptions	Performers caught being cued from off-stage during their performance	-1
	Performers and/or their coaches/representatives approaching the Judges' table and/or room or obstructing judges' view at any point during the competition	-3
Not starting or ending routine on stage	Not starting or ending routine on stage	-1 per time
Set up / removal of props	Exceeding 3 minutes	-1 per time
Collecting props	Props not collected after the performance	-3
Grip aids	Applying grip aid directly on the hoop	- 5
	Using prohibited grips aids	Disqualification
Presence of jewellery and props not in accordance to Rules and Regulations	Presence of jewellery/piercings (excluding stud earrings/plain coloured plugs)	-3
	Use of a prop or item which assists in the performance which has not been approved by the Master Judge	-5
Inappropriate choreography, costume, hair and makeup in accordance with Rules and Regulations	- Costume not in accordance with the rules	-1
	- Promotional words, logos, religious connotations, negative connotations	-3
	- Provocative costume or choreography (including fabrics such as leather and latex)	-5
	- Aggressively provocative choreography and lewd behaviour	Disqualification

Touching the truss system during the performance	It is strictly prohibited to touch or use the truss system during the performance. This includes touching the backdrop, any lighting that may be behind the stage area, or stepping out of bounds. Performers must only have contact with the hoop (and props) Touching the hoop mount fabric is allowed.	-1 per time
Overall rule infringements	- Using obscene gestures, profanity, or disrespectful language privately or publicly to any sporting participant	-10
	- Attempting to strike or striking an official, competitor, spectator or other sporting official intentionally engaging in or inciting other athletes and/or spectators to participate in abusive or violent action - Using drugs (except for medical purposes), alcohol consumption before or while competing - Exhibiting nudity before, during, or after the competition. - Multiple or severe infringements of the rules and regulations	Disqualification

### **Injury during a routine**

If in the opinion of the Master Judge medical attention is required for the performer, the Master Judge must stop the programme if the performer has not done so already. If the performer is able to continue within one minute they must continue immediately from the point of interruption or, if that is not possible, allow a period of up to ten seconds before the continuation. If a performer is unable to complete the programme, no scores are to be awarded and the performer will be considered as withdrawn. The same applies to the situation when a performer has been given the opportunity to continue the programme from the point of interruption and once more is unable to complete the programme. Only one interruption is permitted.

*No restarts of the whole programme are allowed, except for deficient music.*

## Theme / Technical Sheet

*Instructions on how to fill in the Theme / Technical Sheet: please see the Master Judge deductions in case of late sheet and providing false information. Please note: sheet should be typed in Microsoft Word, using black print. Only the official IPSF Theme / Technical Sheet is allowed to be submitted; a deduction of -1 is made for incorrect sheet.*

### **Performer(s):**

Insert the full name of the performer in case of singles or the names of the performers in case of doubles.

### **Country/Region:**

Insert the country or region of the performer's or athletes' origin. The performer must indicate their country only for all International competitions. For National and Open competitions, the performer must also indicate their region / province / county.

### **Division:**

Insert division the performer is competing in from the following options: Amateur, Semi-Professional and Professional. Please refer to the Rules & Regulations for the full division breakdown.

### **Category:**

Insert category the athlete is competing in from the following options: Senior, Masters 40+, Doubles or Junior, and Men or Women, e.g. Senior Men, Junior, Doubles.

### **Date:**

Insert the date of submission of the sheet. If a new sheet is submitted, the new submission date must be inserted.

### **Federation:**

Insert the IPSF-endorsed National Federation the athlete is representing. In the event that an IPSF-endorsed National Federation has yet to be established, leave this field blank.

**Performer(s) Signature:** The sheet must be typed by the performer(s).

**Coaches Signature:** Should performer(s) have an IPSF-endorsed coach, his or her typed name may be added. In the case of a Junior performer, if the performer does not have an IPSF-endorsed coach, the parents' or legal guardians' typed name is required.



**THEME / TECHNICAL SHEET:**



**ARTISTIC HOOP THEME / TECHNICAL SHEET**

<b>Performer(s):</b>	<b>Date:</b>
<b>Country/Region:</b>	<b>Federation:</b>
<b>Division:</b>	<b>Category:</b>

**THEME:** Please give a brief overview of your performance theme

**PROPS (other than human props):**  
Please give full details including prop size, time to install and remove, assistance required, storage needs

**HUMAN PROPS:** Please give full details how it adds to your story and how many people will be used as human props

**If you are removing costume please explain how and why**

**Please confirm the specifications of your Hoop (height, size of hoop)**

By ticking the boxes I/we confirm that:	By ticking the boxes I/we confirm that my/our performance:
<input type="checkbox"/> I/we added photo(s) of my / our costume <input type="checkbox"/> I/we added photo(s) of props <input type="checkbox"/> I/we added music	<input checked="" type="checkbox"/> does not contain any nudity <input type="checkbox"/> does not contain weapons or the simulation of weapons <input type="checkbox"/> does not contain anything sexist, racist or homophobic <input type="checkbox"/> does not contain any violence or religious connotation <input type="checkbox"/> is suitable for family viewing

<b>Performers' signature :</b>	<b>Coaches signature :</b>
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# Artistic Aerial Championships

## *RULES AND REGULATIONS*



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## Definitions

**Category** shall refer to the age groups and gender in each division.

**Competition** shall refer to all IPSF endorsed competitions.

**Division** shall refer to the levels of difficulty within the competition.

**Document** shall refer to this entire document.

**IPSF** shall refer to the International Pole Sports Federation.

**Organiser** shall refer to the organiser of an IPSF endorsed competition.

**Performance** shall refer to the performers routine from the start to the finish and is to include choreography, spins, transitions, inverts, holds, poses, tricks, lifts, acrobatics, gymnastics, slides, climbs, catches, drops, splits and floor work.

**Performer** shall refer to the person invited to participate in the competition.

**WAAC** shall refer to the World Artistic Aerial Championships.

## Eligibility

### 1. DIVISION

- Amateur
- Semi-Professional
- Professional

#### 1.1. Amateur

Performers who have basic experience. No applicant is allowed to enter the Amateur division if they have:

- Performed in a Semi-Professional or Professional division in any past years of any national/international IPSF Artistic Hoop competition and/or
- Placed twice in any of the top 3 places in an Amateur division in the past years of a national/international IPSF Artistic Hoop competition and/or
- Is or has been an instructor / teacher / trainer in Aerial Hoop sport / Aerial Hoop dance / Aerial Hoop /or
- Has received financial compensation for Aerial Hoop performances or promotions.

#### 1.2. Semi-Professional

Performers who have a good amount of experience may apply to perform in the Professional division if they are:

- Students of intermediate/advanced classes and/or
- Are, or have been instructors / teachers / trainers and/or
- Performers who have not performed in a Professional division in any of past years of IPSF Artistic Hoop competition and/or
- Performers who have placed twice in any of the top 3 places in a Semi-Professional division in the past years of a national/international IPSF Artistic Hoop competition and/or
- Performers who have received financial compensation for Aerial Hoop performances or promotions.

#### 1.3. Professional

The Professional division is for top performers who strive to perform with other top performers and represent their country. Professional performers are typically:

- Students of advanced classes and/or
- Instructors / teachers / trainers, both past and present and/or
- Performers who have performed in a Professional division in any previous national/international IPSF Artistic Hoop competitions and/or
- Performers who have placed twice in the top 3 places in a Semi-Professional division in the past years of a national/international IPSF Artistic Hoop competition.

## **2. CATEGORIES**

Each of the following Professional categories must be opened at national level for WAAC qualification.

- Juniors 14 – 17
- Seniors Women 18 – 39
- Seniors Men 18 – 39
- Masters 40+
- Doubles 18+

All open competitions will offer the Professional division across all categories. Semi-Professional and amateur categories are not available to performers performing in open competitions.

## **3. AGE**

Age eligibility for each category is determined by the performer's age at the end of the competitive year, on the date of the World Artistic Aerial Championships.

- Juniors – Ages 14 – 17 on the date of the WAAC
- Seniors - Ages 18 – 39 on the date of the WAAC
- Masters 40+ - Age 40+ on the date of the WAAC
- Doubles – Age 18+ on the date of the WAAC

*\*Example: A senior performer will be 39 years old for the regional and national competitions in his/her country but will be 40 years old by the date of the WAAC; the performer must perform in their category for both the regional and national competitions to be eligible to perform in their category at WAAC.*

## **4. PERFORMER SELECTION PROCESS**

- 4.1. All applicants of national competitions must have citizenship or residency of the country they are performing in except when performing in Open Championships.
- 4.2. Deadlines must be strictly adhered to. If a performer is late in submitting their application to perform, they will not be allowed to perform. All performers will be given penalties late music.
- 4.3. Performer participation is by qualification, i.e. preliminaries, regional heats or videos. The selection process can be specified by the Organiser of the national/international competition.
- 4.4. Performers must be in the correct age category.
- 4.5. The performer's running order will be determined by a draw.
- 4.6. All eligible performers must perform in video preliminaries if required to do so to qualify for a place in the finals; performers will perform once.
- 4.7. A performer may only restart their performance in the following cases:
  - A technical fault with music.
  - A health and safety fault e.g. a problem with unsafe equipment such as a hoop falling or cleaning fluid on the floor. This does not include slippery hoops as this is subjective to each performer.
  - At the discretion of the Master Judge.

*\*Please note: If a performer chooses to continue their performance regardless of the technical fault (for example music), they will not be allowed to restart their performance.*

- 4.8. The top performers with the highest scores in each category will go through to the finals.
- 4.9. Number of finalists for all categories\*:
  - 10 – 15 finalists for all categories at the discretion of organiser

*\*The exact number of participants will be announced after applications close. All Professional categories must be held to allow performers in that category to perform for a place in the WAAC; even if only 1 performer applies.*

- 4.10. Winners are the performers with the highest scores in their performance category. Should two performers have the same final score the performer with the highest choreography points shall be declared the winner. Should two performers have the same final choreography score, the performer with the highest score in presentation shall be declared the winner.

- 4.11. The title of National or World Artistic Aerial Champion 20XX or Open Artistic Aerial Champion 20XX (if applicable) in all categories will be a lifetime title.
- 4.12. All performers who have placed 1st in the Professional category in an IPSF endorsed national Artistic Aerial competition will automatically be invited to compete at the WAAC. The IPSF reserves the right to implement additional qualification criteria, which will be announced ahead of the WAAC.
- 4.13. Performers from countries that do not have a national competition are permitted to perform at an open competition to qualify for the WAAC. The performer with the high score per country will automatically be placed on the IPSF World Ranking.

## Application Process

### 5. INITIAL APPLICATION

Failure to comply with the following may result in disqualification from the competition.

- 5.1. All qualified performers must:
  - Download an application form from the organisers' website, fill it in, complete, sign and return the application form to the organisers' email address by the deadline. If this is not available on the website, please contact the organiser for an application form. This also applies to performers entering an open competition.
  - Pay the application fee, which is non-refundable. Application fees and payment details can be found on the application form.
  - Send their music in mp3 format to the email address advised in the application pack by the given deadline
  - Send their Theme / Technical Sheet by the deadline given by the organiser. (See Master Judge penalties). Performers may change their Theme / Technical Sheet between the preliminaries and the finals. The new sheets must be submitted within one hour of the conclusion of the preliminaries or by a time stated by the competition organiser  
*\*Please note: Handwritten forms will not be accepted unless specified by the organiser in the event of sheet changes between preliminaries and finals. Signatures may be typed.*
  - Provide information about their legal gender. A copy of their birth certificate must be submitted upon request.
- 5.2. All applications must be completed in the national language of the host country. All applications for open competitions should be completed in English.
- 5.3. All performers should be fit, healthy and not knowingly pregnant. Upon request the performer may be required to produce documentation from a doctor as confirmation of good health and fitness level. All information will be held confidentially.
- 5.4. Performers may only perform in a National competition if they have citizenship and / or permanent residency in that country. In the case of dual citizenship, performers may only represent one country in the WAAC. Performers wishing to change their country of representation must allow for one competitive year to pass before the changeover.
- 5.5. Applications will not be fully processed without meeting all of the above requirements by the given deadlines.

### 6. MUSIC CHOICE

- 6.1. Performers have a personal choice of music; this can be a mix of various music and artists, and have lyrics.
- 6.2. Music may not have any religious or derogatory connotation. Profanities (regardless of language) are prohibited.
- 6.3. Music must be submitted by given deadlines or a penalty will apply. If music has not been received 48 hours before the start of the competition, the performer will be disqualified.
- 6.4. Music must be submitted in MP3 format by the given deadline to the competition organiser, and must be named using the name and category of the performer.
- 6.5. A copy in CD or USB stick format must be clearly labelled with the performer's name and category, and submitted at time of registration. Failure to do so may result in the performer not performing.

## **7. THEME / TECHNICAL SHEET**

7.1. Performers must adhere to the following rules:

- Athletes must complete Theme / Technical Sheet by the given deadlines, and in the language specified by the competition organiser.
- Sheet must be completed in black print and typed; handwritten copies will not be accepted unless specified otherwise by the competition organiser.
- Performers must sign each form; endorsed coaches may also add their signature.
- A penalty of -1 will be given for each day the form is late up to a maximum of -5 points; after which the athlete will be disqualified.
- Sheet must be completed in black ink, and be typed into the Microsoft Word documents as provided only – any other format will receive a deduction. Signatures must be typed in.
- Sheets must be submitted to the competition organiser by the given deadlines.

## **Registration Process**

### **8. PERFORMER REGISTRATION**

In the case of a performer not showing up to registration without a legitimate reason, the performer will be banned from all IPSF endorsed competitions all over the world for a period of one year. Names of banned performers will be published on [www.polesports.org](http://www.polesports.org). Performers may only cancel participation without being penalised a minimum of 21 working days prior to the competition. Exceptions are made for medical reasons and emergencies in which medical documentation and proof of travel ticket must be provided to the Organiser for confirmation a minimum of one day prior to the competition. Performers not presenting themselves on the day of registration due to an emergency will have a maximum of seven days after the competition has ended to provide necessary proof of documentation. No exceptions will be made. *See also: IPSF No Show Policy (attached below).*

- 8.1. All performers must arrive and register at the time designated by the Organiser unless written permission is received.
- 8.2. All performers, including doubles, must provide proof of citizenship or residency if requested by the organiser.
- 8.3. All performers must sign a confirmation of the following at the time of registration:
  - Rules and Regulations were read and accepted.
  - The IPSF Code of Ethics was read, accepted and the performer agrees to behave in a manner befitting a professional sports person.
  - All expenses incurred by the performer are the responsibility of the performer and not the Organiser.
  - Waive all image rights and agreement that the images can be used for promotion of aerial sports around the world by the IPSF and/or National Federations belonging to the IPSF. Performers will not receive any compensation for photos and videos taken during the event.
  - To be interviewed, filmed and or photographed by the media approved by the Organiser.
  - To enter the National or Open Championships at their own risk. Any injuries or accidents that may occur are the responsibility of the performer and not the Organiser or the IPSF.
  - To respect and follow rehearsal and performance times.
  - To be present at the medal ceremony unless a medical emergency has occurred.
- 8.4. In the case of causing disruptions to the competition, performers will be disqualified.

## Performing

These rules apply to regionals, preliminaries and the finals.

### 9. PERFORMANCE TIME

Performers must adhere to the following rules:

- 9.1. Performance time should be no shorter than 3.30 minutes and no longer than 4.00 minutes.
- 9.2. Music will be faded out after 4 minutes.

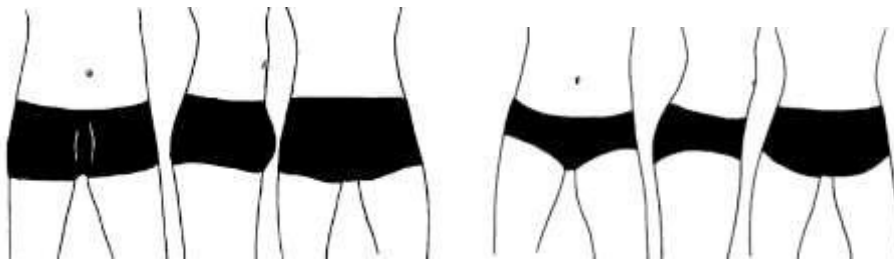
### 10. THEME

All themes must be approved by the Master Judge two (2) weeks prior to the competition. Themes that are deemed inappropriate or contrary to the IPSF Ethics guidelines will be struck down. We ask that you remember that this is a family friendly competition, with young competitors, and that there may be sensitive viewers in the audience – please ensure that your theme is appropriate.

### 11. COSTUME

Costumes must be appropriate for an artistic competition. They must fully cover the pelvis and gluteal area for all performers and the breast area for female performers. Costumes must be checked by the Master Judge two (2) weeks prior to the competition. Performers will be disqualified should they not adhere to the following costume requirements:

- 11.1. A two-piece or a cut away leotard is allowed for all performers; a one-piece bottom is allowed for men only.
- 11.2. The top must fully cover the breast area for women and show no added or unnecessary cleavage.
- 11.3. The cut of the bottoms must be no higher than the fold of the hip in front (where the thigh and the hip meet), and must cover the pelvic bones fully. They must fully cover the gluteal area.
- 11.4. Shorts must cover the gluteal crease all the way across the body (i.e. the fold formed where the gluteal area and the thigh meet must be covered).

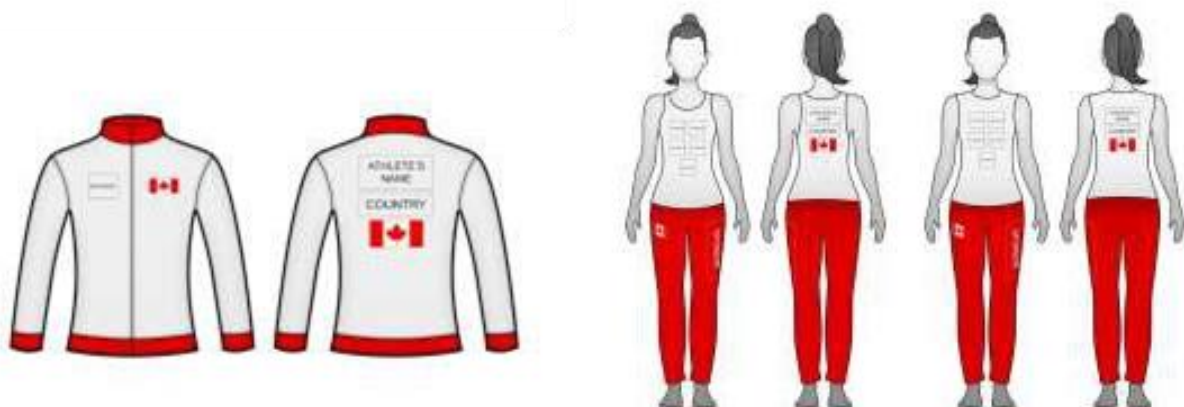


Minimum coverage for Male shorts

Minimum coverage for Female shorts

- 11.5. Long shorts, leggings or trousers may be worn, skirts are also permitted.
- 11.6. Shoes: the performer may perform either bare foot or with gymnastic/dance sole protectors/ballet shoes/trainers. Heels or boots are not permitted.
- 11.7. Costumes should not include:
  - Underwear.
  - Transparent clothing that does not cover the breast, pelvis and gluteal area.
  - Leather, latex, PVC or rubber.
  - Metal parts.
  - Anything that interferes with the performance or can be considered a health and safety issue.
  - Oil or cream on any part of the body.
- 11.8. Outer costumes such as jackets, capes and hats may be removed, providing that the competitor is suitably dressed underneath. Failure to adhere to these rules may result in disqualification.
- 11.9. Costumes must be free from sponsor logos.
- 11.10. No Offensive Tattoos permitted: symbols of supremacy and racism, or offensive images of violence. Inappropriate tattoos must be covered with a plain bandage. Tattoo makeup is not permitted.

- 11.11. No hand bags / bags of any kind are allowed on stage during the medal ceremony. A tracksuit must be worn during the medal ceremony.
- 11.12. All performers and their IPSF-registered coaches must have tracksuits according to the requirements set out below:
- Tracksuits must be sports tracksuits and must include: matching trousers, t-shirt/tank top and a jacket. Hoodies/hood-style tops are not allowed.
  - Under hot weather conditions it is acceptable to wear the t-shirt or tank top instead of the jacket except during the medals ceremony.
  - National Tracksuits for use during WAAC must follow the rules set out in the Rules & Regulations for the WAAC as stated in Addendum 2 of the Aerial Sport Code of Points.
  - Trainers must be worn with tracksuits. Bare feet are also permissible. No other shoes or socks are permitted.
  - Members representing the same team must all wear the same tracksuit. Should the athlete not be representing a specific team/club/school/studio/region, the athlete will be required to purchase a Federation tracksuit (this is not the same as a National Tracksuit).
  - Team/ club/school/studio/region logos must be worn on the tracksuit, either on the front or the back. The size of the logo cannot be more than 10x10cm.
  - One individual sponsor's logo might be worn on the jacket and/or the trousers and up to five (5) sponsor logos may be worn on the t-shirt/tank top. The size of the logos cannot be larger than 10x10cm, and must be smaller than the team/club/school/studio/region logo.
  - Other logos, imagery and writing cannot be displayed on the tracksuit. Name of the athletes can be displayed.
  - Athletes competing in the Open competitions will be required to wear their national tracksuits. All Open athletes representing the same country must coordinate and wear the same tracksuit. Please contact the IPSF if you need assistance with coordinating this.
  - Only athletes and IPSF recognised coaches are permitted to wear the official tracksuit.



## 12. PROPS

Props must be checked by the Master Judge two (2) weeks prior to the competition. Props must serve the overall artistic theme of the piece. Performers have 3 minutes each for set up and removal of props. A - 1 deduction will be issued for setup and clean-up that occurs outside this time frame. Performers will be disqualified should they not adhere to the following props requirements:

- 12.1. Any and all accessories and or props that may jeopardise the safety of the performer or the equipment are not permitted. If in doubt, please contact the organisers.
- 12.2. Props will be issued a - 1 for malfunctioning - breaking, etc.



- 12.3. Should humans be used as props, the performer must submit in the Theme / Technical Sheets the extent to which they will use the human prop, and how it adds to the story they are telling. Not more than 3 persons in addition to the performer shall be used as a 'prop.' Human props are not allowed to touch the Hoop during the performance. Human props can assist the performer(s) without Hoop contact or lifting the performer(s) and the assistance time is limited to 30 seconds without penalty (see Master Judge penalties). The Master Judge reserves the right to disallow human props if the human prop(s) does not actively contribute to the story.
- 12.4. No weapons or props that imitate weapons are allowed as props. Renderings of weapons are not permitted (ie. no toy guns, bow and arrow, etc.). Weapons can however be depicted using only the human body.
- 12.5. No Liquids are permitted - water may be used so long as it is in a sealed, non-breakable container (plastic.)
- 12.6. Considering 'mirror' props: A picture of the mirror must be submitted to the Master Judge for approval with the Theme / Technical Sheet. The mirror must be a frame supported mirror that can stand on its own -- not leaning on a wall, etc. -- and an explanation must be provided as to the mirror's function in the piece, and a description of what the mirror is made of must also be provided (porcelain, glass, wood framing etc).
- 12.7. Not permitted:
  - Glass
  - Confetti
  - Glitter canons
- 12.8. Other aerial apparatuses that may not be used as a prop include (but are not necessarily limited to):
  - "Fabpole"
  - "Lollipop Pole"
  - "Loops" or "Circus loops"
  - Hammock or silks, etc.

### **13. HAIR AND MAKEUP**

- 13.1. Hair can be in any style.
- 13.2. Make up can be any style reflective of the performance.

### **14. GRIPS**

- 14.1. Any grip product can be used except for the banned list available on the IPSF website. Please be advised that NO products are to be applied to the Hoop. Grip aids may only be applied to the performer's body. Please refer to the IPSF website for the full, updated list.
- 14.2. The Hoop is not permitted to be wrapped in grip tape or any other grip aid.

### **15. STAGE**

- 15.1. The stage has a minimum of three (3) metres clearance in front, side and behind the Hoop.

### **16. HOOPS**

- 16.1. Competition aerial hoops are made of metal tube with diameter of 25mm.
- 16.2. There are 3 diameters for the hoop provided by the organiser that the performer can choose from for their performance: 90cm, 95cm and 100cm.
- 16.3. The minimum weight for the aerial hoop is 4,7kg.
- 16.4. The surface of the hoop must be powder coated. Grip tape will not be used on the surface of the hoop. The hoop will be cleaned before every performer.
- 16.5. There will be several height options provided by the organiser. The performer is required to provide the height and hoop size required in the theme sheet. In the organised rehearsal, the performer will confirm the height for the performance. The hoop must be at a minimum height of chin level of the performer.
- 16.6. The hoop will be hung from two rigging points with slings of 80 cm in length to one rigging point. Please see the

latest IPSF Apparatus Norms for the most up-to-date information regarding rigging.

16.7. All hoop related information will be communicated by the competition organiser.

16.8. Cleaning of the hoop:

- The hoop will be cleaned before each performer competes. The hoop will be cleaned entirely; first with a grease remover, then with a dry towel/cloth.
- Performers are allowed to check the hoop and its' height before they compete, and may ask for a second cleaning or correction the height.
- Performers may clean the hoop themselves if they prefer, but must use the cleaning products provided by the organiser.
- Performers are prohibited from cleaning the hoop with their own cleaning products. The only exception to the rule is severe allergies, in which medical documentation must be provided.

16.9. Performers are prohibited from cleaning the Hoop with their own cleaning products. Exception to the rule being severe allergies, in which medical documentation must be provided.

16.10. All artistic related information will be communicated by the competition organiser.

## 17. FILMING

17.1. All performers confirm by taking part in any IPSF Championships, that they waive all rights of filming and photography and will not receive any compensation for photos and videos taken during the event. All performers must agree that their images can be used for advertising, training, promotional and commercial purposes by the IPSF and / or National Federations belonging to the IPSF.

17.2. All performers agree to be interviewed, filmed and or photographed by IPSF approved media.

17.3. All performers must agree to filming/photography at any event in which they appear before, during or after the competition, which is related to the competition (such as workshops, interviews, performances, etc.).

17.4. Filming and photography is not permitted in the changing areas unless with express permission of the Organiser.

17.5. All photography and footage remains the property of the Organiser.

## Judging

### 18. JUDGES AND JUDGING SYSTEM

18.1. Judging is added up by a collator.

18.2. Scores are given at the end of the competition.

18.3. Judges must be separated from the performers and spectators at all times.

18.4. Judges and performers will be disqualified if they are found discussing any matters together at any time during the competition.

18.5. Judges may not compete in the same year in which they are judging. Similarly, judges may not be IPSF recognised coaches at competitions in the same year in which they are judging. Competition organisers / federation committee members may not compete, judge or be an IPSF recognised coach at the competition they are hosting (unless extenuating circumstances are presented to the IPSF executive in writing).

	Performer	Coach	Chaperone	Judge	Head Judge	Competition Organiser	Federation President
Athlete	X	X	X				
Coach	X	X	X				
Chaperone	X	X	X				
Judge				X	X		
Head Judge				X	X		
Competition Organiser						X	X
Federation President						X	X

The schedule above will give you an overview of what is acceptable to have cross over (in GREEN), not acceptable to cross over at all (BLACK), subject to discussion by the IPSF executive and the below caveats (RED).

18.6. The Federation president may compete IF the IPSF Executive is informed no later than 3 months before the

competition, and the following caveats are met:

- The Federation president must have no interaction with judges or athletes
- The Federation president must have no interaction with athlete forms / music / costumes or have any confidential information related to this
- The Federation president must not announce / visually represent the federation at your competition
- The Federation president must compete first in order to assist for the rest of the weekend
- The Federation president must provide proof of the existence of an organizing committee who has all interaction with judges and athletes
- The Federation president must provide proof that the actual competition organizer is completely in charge of everything related to the competition

**If these rules are broken, they will face a penalty and possible suspension.**

- 18.7. The judges panel will be made up of a minimum of 3 judges (2 judges and one Master Judge), but can consist of more judges as long as the panel is always made up of a odd number of judges.
- 18.8. In case of 5 or more judges in the panel, judges will drop the lowest and highest scores to help avoid bias unless one of the scores given belongs to the Master Judge. If 2 scores are the same, only 1 will be dropped.

## **19. DISQUALIFICATION**

A performer may be disqualified by the Master Judge at their discretion during the competition for the following (see Master Judge Penalties for the full list):

- 19.1. No cultural or religious appropriation will be tolerated.
- 19.2. No profanities will be allowed.
- 19.3. No weapons or props that are used to denote weapons will be allowed. No violence on stage will be allowed.
- 19.4. Breaking the rules, regulations and code of ethics.
- 19.5. Providing false or inaccurate information on the application form.
- 19.6. Touching the truss system whilst performing.
- 19.7. Inappropriate choreography and costume.
- 19.8. Arriving late to registration and rehearsals without prior agreement, or not participating in the opening parade (without prior approval by the competition organiser).
- 19.9. Arriving late backstage before performing.
- 19.10. Arriving late or failing to come to the stage when announced.
- 19.11. Unsporting behaviour or bringing the competition, Organiser, or the IPSF into disrepute.
- 19.12. Threatening the life or health of a performer, organiser, judge or spectator.
- 19.13. Using prohibited grips.
- 19.14. Directly contacting the judging panel to discuss the competition, or directly or indirectly influencing the judging decision prior to or during the competition.
- 19.15. Using vulgar language or gestures towards any IPSF official.
- 19.16. Failing to submit their Theme / Technical Sheet by 5 days prior to the competition.

## **20. RESULTS**

- 20.1. All results are collated via computer.
- 20.2. Scores will be announced at the end of the event. Performers will be given a breakdown of their scores per section only.
- 20.3. All results will be listed on the organisers' website within twenty-four (24) hours of the awards being given.
- 20.4. All performers who qualify for WAAC will be listed on the IPSF website within twenty-four (24) hours.

## **21. AWARDS**

- 21.1. At the National Championships, each performer performs for the title of World/ National Artistic Aerial Champion 20XX. At the Open Championships, each performer performs for the title of Open Artistic Aerial Sports Champion 20XX.
- 21.2. Only sporting training shoes or bare feet are permitted on stage at the medal ceremony.
- 21.3. All performers will receive a certificate of participation.

## **Rights and responsibilities**

### **22. RIGHTS AND RESPONSIBILITIES OF THE PERFORMERS**

- 22.1. All performers must read the rules, regulations and any updates.
- 22.2. All performers must conduct themselves in accordance with the IPSF rules, regulations and Code of Ethics.
- 22.3. All performers must sign the IPSF code of ethics and behave accordingly.
- 22.4. All performers are obligated to carry identification documents to the competition.
- 22.5. All performers are fully responsible for their personal health condition and ability to perform. To avoid injury, all performers must not undertake tricks or combinations they are not fully confident and secure in.
- 22.6. All performers enter IPSF championships at their own risk and understand that any injuries or accidents that may occur are their responsibility.
- 22.7. Use of alcohol or banned or controlled substances before or during the competition is strictly prohibited.
- 22.8. All expenses incurred by the performer are the responsibility of the performer and not the Organiser. Confirmation of this will require a signature at the time of registration.
- 22.9. Performers who are entering any IPSF championship are required to purchase/acquire the relevant visa for entry into the country where the competition is being held. If the performer requires assistance, please contact the competition organiser.
- 22.10. All performers have the right to receive all available public information regarding the scoring system or to the competition in general which can be found on the IPSF website: [www.polesports.org](http://www.polesports.org).
- 22.11. During the preliminaries and finals:
  - All performers must perform with their same gender category except in the case of doubles and if a category is mixed.
  - Performers must start off stage and wait to be announced before walking out on to the stage.

### **23. RIGHTS AND RESPONSIBILITIES OF THE ORGANISER**

The IPSF and/or Organiser reserve the right to the following:

- 23.1. To alter the rules and regulations of the competition or its attachments at any time. Any change will be announced immediately on [www.polesports.org](http://www.polesports.org).
- 23.2. To refer to the Master Judge any performer in breach of the rules and regulations or code of ethics for the consideration of penalties or disqualification.
- 23.3. To refer to the Master Judge any judge in breach of the rules and regulations or code of ethics for the consideration of disqualification.
- 23.4. To decide on any decisions not already addressed in the rules and regulations and code of ethics prior to or during the competition.
- 23.5. The Organiser will provide basic first aid in the case of an incident or accident and medical assistance in the event of a more serious injury. The medical representative has the final decision on whether the performer's injury should prevent them from entering or continuing the competition.
- 23.6. The IPSF and the Organiser cannot be held responsible for loss or damage to performers' or officials' items.

#### **The Organiser is obligated to:**

- 23.7. Publish all competition criteria as stated above.
- 23.8. Announce all changes regarding the competition on the competition organisers' website.
- 23.9. Provide rooms for performers to change and warm up in with toilet facilities which are separate from those being

used by judges and spectators.

- 23.10. Check the installation of the hoops and test them.
- 23.11. Give performers a chance to practice with the hoops before the start of the competition.
- 23.12. Arrange the cleaning of the hoops before each performance.
- 23.13. Provide the judges with all necessary information concerning the competition.
- 23.14. Provide interim first aid in the case of an incident or accident.
- 23.15. View Theme / Technical Sheets and ask for proof from the performer that the costume, prop, foot wear or any component of the performance will not damage the hoop or stage. It is then the Organiser's prerogative to discuss these details with the Master Judge.

## **Complaints**

### **24. GENERAL COMPLAINTS**

- 24.1. Performers are not permitted to appeal their scores; judges' scores are final.
- 24.2. Further complaints about any other issue must be made in writing to the competition organiser within 7 working days.
- 24.3. For more information, please contact the competition organiser.

## **IPSF Scoring System**

This section contains information for performers and coaches about the scoring system used for National Championships, and will explain how the scores will be given, when final results will be announced and extra information you might need to know.

### **Personal scores**

Your total scores will be announced at the end of all performances. No other communication will be entered into with the judging panel.

### **Finalists (In the case of preliminaries)**

The finalists from each category in the case of preliminaries will be announced via the organiser's website within 14 day of the application closing date.

### **Finals**

The results for all categories on finals day will be announced at the end of the competition at the award ceremony. Performers are expected to be ready to go to the stage when called approximately 15 minutes after the last performer has performed. Each category will be invited to the stage and the winners will be announced with their total scores. All total scores will also be posted on the competition website and WAAC qualifying performers on the IPSF world artistic ranking.

### **Guidance on your scores**

Please see score sheet and accompanying rules.

## IPSF COMPETITIONS NO-SHOW POLICY

### **Purpose**

This policy outlines the International Pole Sports Federation's (IPSF) approach to performers who apply for competitions both nationally and internationally and don't attend the events.

### **Context**

This policy has been introduced as a result of the frequency of occasions where competitors do not attend and perform at competitions they have entered without informing the competition organisers. This policy will help to eliminate the following problems:

- Preventing other performers from participating in competitions
- Causing delays to the organisers
- Disappointing sporting fans and spectators
- Disrupting competition schedules
- Creating difficulties with sponsors

### **Expectations for Informing Competition Organisers**

Performers who are unable to attend competitions they have entered need to adhere to at least **one** of the following expectations according to the reason for non-attendance and how long before the competition performers wish to cancel their attendance:

1. Performers are expected to inform national and international competition organisers that they will not be attending. The time limit for this is **three weeks** before the date of competition. It is the performer's responsibility to know the cut-off date.
2. Performers who have to cancel their attendance after the cut-off date **must** inform the competition organisers as soon as possible (it is acceptable for someone to do this on their behalf). A medical certificate (with a copy translated into English if the original certificate isn't in English) must be submitted to the competition organiser.
3. Performers who do not have a medical reason for not attending at short notice will need to submit their reasons to the competition organiser to be assessed by the IPSF Executive Committee to decide if the reason is acceptable. If not, the sanctions below will be registered to the performer.

### **IPSF Notification Procedures**

1. Performers have up to **seven days** after the competition date to submit the appropriate as stated above.
2. If a form is not submitted after **seven days**, the IPSF will write to the performer explaining they are now being registered as a **no-show**.
3. If there is no response the IPSF will register the performer as a no-show with the current sanctions (detailed below).
4. To register an appeal, the performer must do so within **seven days** from receipt of being registered as a no show. An appeal will be assessed by the IPSF Executive Committee.

### **Sanctions**

Performers who do not satisfy the criteria for non-attendance at an IPSF national or international competition will be registered as a no-show performer and will be banned from all regional, national and international competitions for a period of one year from the date of the competition. All details (names and competition) will be published on IPSF national and international websites.